



AVTRETAILS
TENANT COORDINATION SERVICE

TENANT COORDINATION

We deliver comprehensive tenant coordination services to shopping mall and department store projects. We have managed entire tenant coordination process for more than 800 tenants per year across the Mainland China and Hong Kong.

Our team is comprised of professionals from different disciplines of the construction industry including but not limited to architect, building services engineer, building surveyor, site supervisor, interior designer and you will find our promising service to facilitate the smooth opening of your shopping mall and department store.

"WE CREATE SUCCESS"

C
ommunicative

R
esourceful

E
nergetic

A
ction - Orientated

T
eam Working

E
fficient

TENANTS INVOLVED "OVER 800 BRANDS"



ADIDAS	BURGER KING
AMERICAN EAGLE	CHANEL
ANNA SUI	CHINA MOBILE
APPLE	CITY CHAIN
AUCHAN	CK
BANK OF CHINA	CLAIRNS
BEE CHENG HIANG	COACH
BOBBI BROWN	COLUMBIA
BOSE	COSTA
BREADTALK	CRABTREE & EVELYN



KIEHL'S	MY GYM
LANCOME	NARS
LENSCRAFTER	NEW ZEALAND NATURAL ICECREAM
LEVI'S	NIKE
LOCCITANE	OLD NAVY
MAC	OSIM
MANGO SIX	OTO
MCDONALD'S	PAPPA RICH
MICHAEL KORS	PARSONS MUSIC
MONTION RIDER	PEPPER LUNCH

DECATHLON	HAAGEN-DAZS
DIOR	HAPPY LEMON
FANPEKA	HONEYMOON
FOREVER 21	HUI LAU SHAN
GAP	ICBC
GEOX	INNISFREE
GONG CHA	IPSA
GRANDMA'S KITCHEN	JINYI
GXG	JURLIQUE
H&M	KFC



PIZZA HUT	SUBWAY
SAMSONITE	SUNING
SAMSUNG	SWATCH
SASA	THE BODY SHOP
SEPHORA	TIMBERLAND
SHISEIDO	TODAY
SHU UEMURA	TOYRUS
SK II	UNIQLO
SKYLAND	VICTORINOX
STARBUCKS	ZARA



Featured Project

Beijing LIVAT



- Client: Inter IKEA Centre Group
- Location: Beijing Daxing District, PRC
- Area: 207,000 Sqm
- Storey: 3 Levels
- Store Type: Approximate 400 stores of domestic & international brands, restaurants & hypermarket such as Jinyi Cinema, H&M, Zara, Old Navy & Starbucks etc.
- Permitting: Over 300 permits on business license, fire permit, food and environmental permit according to domestic regulation etc. granted from the authority

Wuhan LIVAT



- Client: Inter IKEA Centre Group
- Location: Wuhan Qiaokou District, PRC
- Area: 172,000sqm
- Storey: 4 Levels
- Store Type: Approximate 300 stores of hypermarket, international and domestic retailers, a substantial food and beverage offer, multiplex cinema and ice rink such as such as banks, hypermarket.
- Permitting: Over 250 permits on business license, fire permit, food and environmental permit according to domestic regulation etc. granted from the authority

Featured Project

Sogo Department Store



- Client: Sogo
- Location: Tsim Sha Tsui, Hong Kong
- Area: 130,000sqm
- Storey: 4 Levels
- Store Type: Approximate 200 stores of international brands
- Permitting: Government submission for A&A works

Facesss



- Client: Facesss
- Location: Tsim Sha Tsui, Hong Kong
- Area: 1,600 sqm
- Storey: 1 level
- Store Type: Approximate 40 stores of domestic & international cosmetic brands



Tenant coordination (TC) work requires delivery of service by experienced teammates who are keen on design, coordination, management, site supervision, construction work and cost control aspects.

Outsource the TC work, and:

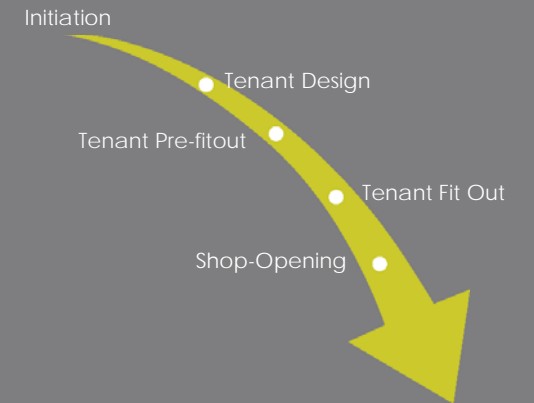
- You can save your time to build up and maintain such team, especially when such team is only required for several months
- You can have your single point of contact to our project-in-charge
- You can have control of the work through bring reported regularly by our team
- You can be offered of talent made solution for the TC work, to suit your specific requirement
- You can be shared of our solid experience for TC work



What
Our Tenant Coordinator can help?

We manage tenants in order to have satisfactory shop opening

- Initiation Stage
- Tenant Design Stage
- Tenant Pre-Fit Out Stage
- Tenant Fit Out Stage
- Shop Opening Stage





Initiation Stage

Tenant Coordination

1. Initiation Stage

- Prepare master program
- Prepare and review Fit Out Guide
- Prepare lease plan
- Maintain tenant list
- Check landlord's site provision to tenant



Tenant Design Stage

Tenant Coordination

2. Tenant Design Stage

- Issue landlord's guideline to tenant
- Provide orientation brief to tenant
- Site checking with tenant
- Facilitate authority approval process

Tenant Pre-Fit Out Stage



Tenant Coordination

3. Tenant Pre-Fit Out Stage

- Vet and approve tenant's design and technical submission
- Negotiate variation of landlord's provision with tenant
- Facilitate vetting and approval of tenant contractor's submission
- Prepare site logistic and management plan

Tenant Fit Out Stage



Tenant Coordination

4. Tenant Fit Out Stage

- Site handover meeting with tenant
- Regular site checking for tenant's compliance with approved submission
- Regular site checking for tenant's compliance with landlord's guide
- Regular site checking for tenant's site work progress and quality
- Close out documentation and site coordination work



Tenant Coordination

5. Store Opening Stage

- Site checking for ready for shop opening
- Site inspection with landlord and tenant before shop opening
- Check compliance with authority requirement
- Approve and arrange tenant's shop opening



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